## IDAHO COUNCIL ON DEVELOPMENTAL DISABILITIES MINUTES FOR APRIL 28-29, 2005 MEETING

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Full Council Meeting April 28, 2005, 11:45 a.m. – 5:00 p.m.		
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April 29, 2005, 8:30 a.m. – 12:00 p.m. Location: Red Lion ParkCenter Suites Hotel		
Call to Order		
Can to Order	Theresa Wilding called the meeting to order at 12:25 p.m.	
D - 11 C - 11	on April 28, 2005.	
Roll Call	Council members present: Theresa Wilding, Julie Fodor,	
	Bob Jackson, Alice Florence, Mary Johnson, Dona Butler,	
	Paige Fincher, John Grover, Rick Betzer, Jim Baugh,	
	Wendy Shelman, Kim Kane, Tygh Hales, Mike Smith, Liz	
	Ricciardi, and Roger Shanahan.	
	Members absent: Kristyn Herbert, Ken Deibert, Wendall	
	Cass, Jana Jones, and Donna Denney.	
	Staff members present: Marilyn Sword, Tracy Warren, Ron	
	Enright, Pam Stanley and Judy Wauer.	
*** 1	<u>Visitors/Facilitators</u> : Mary Bostick, Katherine Buffton.	
Welcome,	Announcements: Elections for Council Chair will be held on	
Announcements,	Friday. Nomination forms need to be turned in to Rick	
Review Agenda	Betzer by the end of dinner tonight.	
Approval of	The minutes of the January 27-28, 2005, Council meeting	
January 27 – 28,	were approved as presented.	
2005 Minutes		
Lunch and IDEA	Tracy Warren made a presentation on the Individuals with	
Presentation	Disabilities Education Act (IDEA).	
Reports	<u>Chair's Report</u> – Theresa reported that she has been to a	
· Chair's	couple of SABE meetings. The next national self-advocate	
Report	conference is scheduled for May 2006 in Atlanta. They are	
	encouraging self-advocates to start saving their money to	
	attend. If you have any ideas for fundraisers, please let	
	Theresa know. The information was presented to	
	the first Partner's class a couple of weeks ago.	
• Director's	<u>Director's Report</u> – Marilyn stated that we have negotiated	
Report	one more year on our existing office lease. She is still	
	talking to the Department of Administration about making	
	the old Post Office building more accessible. Ron Enright,	
	Theresa Wilding and Marilyn will be going to Washington	
	DC for the TA Institute in June. Ron and Marilyn will each	
	be part of a panel presentation. Marilyn sent out legislative	
	updates during the last session. She tried to send the	
	"Statehouse Watch" – the weekly update – by email. The	

Council submitted a request to the Office of Performance Evaluation (OPE) to request the JLOC do a legislative audit on segregated employment. Our request was not even mentioned at their meeting. After discussions with the head of OPE and Representatives Field and Henbest, the two representatives have sent formal letters of request for a performance audit. JLOC will probably meet again sometime this summer. One audit already committed to is on the Gooding School for the Deaf and Hard of Hearing. She will keep the council informed of the status of the audit request. Marilyn attended the NACDD board meetings in Santa Fe and Atlanta, and she has submitted her application for another term as vice president of the NACDD.

## **Consent Agenda**

• Executive Committee Report Executive Committee Report – Theresa reported that the Executive Committee reviewed the budget. Pam Stanley reviewed the financial reports with the Council. Theresa reported that the Committee is working on policy governance. There will be a video later in the meeting on this subject. They are looking at an internet software program called SurveyMonkey that allows you to ask survey questions to gather information. They also discussed staff salary bonuses, the Alliance For Full Participation Summit being held in September and supporting people in attending the conference.

## • Executive Committee Report (cont'd)

The Committee voted to allot up to \$8,000 to send people to this conference. Two conference funding requests were approved, one for a national autism conference and one for a baby sign language class. Travel expenses incurred from hotel no-shows, increased airfare due to delays in decisions were also discussed. Marilyn presented a new draft travel procedure. The Council cannot vote on it today because it has to be presented 30 days in advance, but she would like to put it into practice now. The Council incurred over \$3,000 in unnecessary expenses during the last 12 months. Judy Wauer has prepared wallet cards with the Council office phone number and a cell phone number for after hours. Marilyn explained that the Council has obtained a cell phone to provide travel assistance for people to call when they are on Council related business and the office is closed. Council staff will contact you in advance of the activity and request your travel requirements. A form will go out with a self-addressed stamped envelope for you to return. If you do not respond within the deadline set, you

<ul> <li>Membership Committee Report</li> <li>Consumer Leadership Report</li> </ul>	will have to make your own travel arrangements. Then you may submit a request for reimbursement of expenses up to the amount that the Council would have originally paid. Travelers must notify staff if you cannot attend a meeting so that hotel arrangements, accessible transportation, etc, can be canceled. The Council will vote on this at the July meeting. Local members need to respond by established deadlines because meal arrangements have to be made. If you don't respond, we will not order a meal for you. If you attend the event, but you are not included in the meal count, you may be asked to pay for your meal.  Membership Committee Report – Rick Betzer reported that Council Member applications were reviewed. The committee needs to do more recruiting in the area of parent applications. They will meet again then recommendations will be sent to the governor for his appointments.  Consumer Leadership Report – Kristyn Herbert is sick today so Marilyn Sword made the report. The Committee met yesterday with 100% attendance. They approved their minutes, reviewed the packet. Most of the time was spent discussing the changes in policies and procedures, policy governance and small group discussions regarding plan activities for next year. They were reminded of Council Chair election. Each member gave a report of what they have been doing since the last meeting.  Wendy Shelman moved to accept all of the Committee reports. John Grover seconded the motion. The vote was unanimous in favor. The
	motion carried.
Policies and Procedures	Changes to the policies and procedures regarding internet access, email communication, access and voting by email was presented to the Council. Theresa thanked Wendy for her work on putting this together. Reimbursement of internet access costs could be a partial reimbursement, determined on a case by case basis based on the amount of use required due to Council related business. Bob Jackson stated that we have used voting by email with the Public Policy Committee and sometimes it's hit and miss. What if a person doesn't respond, is that a yes vote? What is a quorum? Theresa explained that this will be on a case by case basis and it will be stipulated in the email. For example, "If we don't hear from you by May 5, we will consider this a "yes" vote." Discussion followed regarding a lack of response or if no one responds. Jim Baugh stated

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nat at least 50% plus one of the  Council members would need to cast a vote to meet the
quorum requirement. Julie Fodor asked that due to the
quantity of emails she receives that it be put in the
"Subject Line" that this is a vote and urgent. Wendy
Shelman moved to accept the changes to the
policies and procedures. Bob Jackson seconded the motion. The vote was unanimous in favor.
The motion carried.
Marilyn explained that John Carver has written a book
about policy governance. The Washington state Council
is using this model. Washington's Executive Director,
Ed Holen, has sent a video of a teleconference with Dr.
Carver. We are going to watch the first 30 minutes.
After the video, Marilyn will have a handout for
everyone with highlights of the conference. NACDD has discussed this as a model that works well with volunteer
part time boards. Ed is available to attend our July
meeting to discuss how this was implemented in Washington state. The Council viewed the video.
Marilyn asked for comments. John Grover stated that
he liked the way it was presented. What happens if the
Board says this is a "don't" and action was taken outside
the parameters. Since the "don'ts" are the performance parameters for the Executive Director, this becomes a
performance issue. She reviewed the handout with the
Council members. Discussion followed.
John Grover moved that the Council continue to
learn about this program and invite someone from
the Washington Council attend our meeting to
discuss their model. Bob Jackson seconded the
motion. The vote was unanimous in favor. The
motion carried.
Council members gave their reports on projects they have
been working on since the last meeting. Items of note
include:
Mary Bostick is now the supervisor of Special Education.
Mary will email the information regarding hearing officer
training to Marilyn to send out to Council Members.
Jim Baugh reported that Co-Ad is writing their
Statement of Objectives and Priorities for 2006. They are
accepting submission of issues. They are also recruiting
for members (parents or people with disabilities) for their
board of directors. They will be filling four positions in

	June. Anyone interested in serving on the board is
	encouraged to apply.
	Mary Johnson stated that People First would like Council members to join them on their float in the 4 <sup>th</sup> of July parade in Grangeville.
Open Forum	Ron Enright – Bus Tour: Ron stated that he visited northern and southern Idaho, working on routes, sites, meeting with organizers, etc. We have hired a graphic artist to work on a logo and flyer. Posters and flyers with rally information will be available. He hopes to have the materials out to the committees by the middle of May. There may soon be a website address for people to access for more information. If you know someone in one of the towns that doesn't have a coordinator, please let Ron know.  Tracy Warren: Tracy distributed an update on the Self-Determination Task Force. She also completed a new resource directory for the 2005 Keys to the Future insert.  Marilyn Sword: Marilyn stated the most recent copy of the Riot is available. She also distributed a letter from the Co-Ad board president expressing appreciation for the SALN presentation at the CO-Ad Board meeting.
Open Forum	Rick Betzer: Rick reminded Council Members to turn in nominations for Council Chair to him by the end of the
Pagaga	dinner tonight.
Recess	The Council recessed at 4:58 p.m.
Reconvene for	The Council meeting reconvened at 6:00 p.m. at Jakers
Council Dinner -	Restaurant. A final legislative report was given. Theresa
Legislative Report	Wilding presented certificates recognizing contributions
and Recognition	of staff and Council members during the legislative
Call to Onder Ende	session. The Council recessed at 8:00 p.m.
Call to Order, Friday,	Theresa Wilding called the meeting to order at 8:35 a.m.
April 29	on Friday, April 29, 2005.
Roll Call	Council members present: Theresa Wilding, Jim Baugh,
	Liz Ricciardi, Mike Smith, Bob Jackson, Alice Florence,
	Tygh Hales, Rick Betzer, Wendy Shelman, Mary Johnson,
	Kim Kane, John Grover, Dona Butler, Julie Fodor, Paige Fincher, and Roger Shanahan.
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	Members absent: Kristyn Herbert, Jana Jones, Donna Denney, Ken Deibert and Wendall Cass.
	Staff members present: Marilyn Sword, Ron Enright,
	Christine Pisani, Pam Stanley and Judy Wauer.
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	Visitors/Facilitators: Katherine Buffton

Election of Council	Nominations for Council Chair were presented to Council
Chair	members. Nominees were Theresa Wilding, Rick Betzer,
	Mike Smith, Alice Florence and Mary Johnson. Theresa
	Wilding received the most votes for Chair.
Planning for 2006 in	Council Members broke into planning groups to discuss
Project Teams	projects for 2006. Categories include Education,
	Employment, Community Supports, Quality Assurance,
	Housing, Health, Transportation, and Recreation. Staff
	will compile the information and it will be presented to
	the Council during the July meeting.
Next Meeting/Future	The next Council meeting will be held July 28 - 29, 2005,
Agenda Items	at the Red Lion ParkCenter Suites. New member
	orientation will be held July 27.
Adjournment	The meeting was adjourned at 11:55 am.